



Keep Sevier Beautiful
11th Annual Wears Valley Fall Fest
Friday, October 18– Sunday, October 20, 2024
Operating Hours: 10 am – 6 pm (Friday & Saturday)
10 am – 4 pm (Sunday) **Rain or Shine**
Craft/Retail Vendor Application - Contract

Business Name _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

Contact: _____

Special Needs: _____

Retail/Craft Items Selling (Please provide a photo.) _____

15 x 15 Booth Space

Monday, January 2, 2024 - \$150.00 Per Booth Space

Number of Booth Spaces Requesting: _____

METHOD OF PAYMENT

☐ Check Attached Charge: ☐ MC ☐ Visa ☐ Discover ☐ AMEX

Card# _____

Exp Date ____ / ____ Security Code _____

Name on Card _____

Please Note: There will be a 4% processing fee with the use of a Credit Card.

If paying by check, please mail to: **Keep Sevier Beautiful, P.O. Box 6088, Sevierville, TN. 37864**

PLEASE SIGN HERE

I agree to abide by all contract conditions, rules, regulations as set forth by the GSM Home Show as described on the back of this document, along with any forthcoming guidelines. See reverse side for refund policy.

Signature _____

PAYMENT: Payment is due when you turn in your application. **Booth spaces WILL NOT be reserved until payments have been received.**

REFUND POLICY: After September 1, there will be NO REFUNDS. Prior to September 1, there will be a \$50 cancellation fee should you withdraw.

WHAT WE PROVIDE: Included in your booth fee is a booth space to accommodate 15 ft. wide x 15 ft. deep. Electric WILL NOT be provided. Vendors may purchase additional booths to create a larger display. Portable quiet generators with a sound rating of no more than 65db are permitted on site. Your generator description and specification must be listed on your application should you choose to bring one. Please specify any specific needs or requests for your space on the application.

WASTE: This is a waste free event. This means that all the waste you generate must be recyclable or compostable. Recycle bins will be provided in general areas. If you generate waste that is neither recyclable nor compostable, you will be required to carry it off premises on your own. Vendors are responsible to collect, sort and properly bag your recyclables within your sales location.

OPERATING HOURS: Set up will be on Thursday, October 17 between the hours of 9 am – 6 pm. All booths must be in place prior to 9:00 am on Friday, October 18, **NO EXCEPTIONS**. Vehicles and trailers will not be permitted in the vendor area after 9:00 am on Festival operating days or prior to 6:00 pm on Friday and Saturday and prior to 4:30 pm on Sunday. This is for your safety and the safety of others. Vendors must stay throughout the duration of the event. Vendors may not break down their booths or discontinue sales prior to end of event. **NO EXCEPTIONS**.

Additional Items to Note/Reiterate:

- For sale must be in good taste. The event committee reserves the right to refuse the sale of any inappropriate items.
- All vendors must keep their displays/products within the designated booth space. Infringement will not be tolerated.
- Only approved craft and/or retail items can be sold.
- **Any item used in booth that cannot be recycled or composted must be taken off site by vendor.** Vendor is required to separate recyclables to be hauled to the appropriate containers in guest parking area.
- Vehicles will be permitted to unload and load prior to event operating hours. Vehicles and trailers will not be permitted in the festival area after 9:00 am on Festival days or prior to 6:00 pm on Friday & Saturday and prior to 4:30 pm on Sunday.
- All vendors are required to be in their booths by 9:45 am each morning.
- There shall be no destruction of personal or public property during this event. Cutting/opening fencing, modifying booth layout, moving any cones or signage is **STRICTLY PROHIBITED**. If you are found to be responsible for any of these acts you will be asked to leave and held financially liable for any damages.
- Vendors are not permitted to break down or close prior to the end of the operating hours. By executing this contract you are agreeing to operate during the length of the event. **NO EXCEPTIONS**.
- A designated parking area is provided for vendors to ensure the guests coming to the event have the optimal parking spaces. Provided Vendor Parking Passes **MUST** be displayed at all times on vehicles and trailers.
- Each vendor will receive four vendor passes. Extra vendor passes can be purchased for \$5 each.
- Participant packet will be available for pick up on day of set up, Thursday, October 17 upon arrival.
- All vendors will be required to check in with event staff on Thursday, Oct. 17 between the hours of 9 am – 6 pm. Event staff will escort vendors to booth location.
- Event committee is requesting that vendors decorate their booths for the fall season.
- Security will be onsite and provided throughout the duration of the event.
- All vendors are representing the Wears Valley Fall Fest and are expected to act courteous. Vendors acting inappropriately will be asked to leave. In addition, any images/words that are not in accordance with a family friendly atmosphere will not be permitted to be in booth.

I agree to the above outlined terms as set forth in this contract. I further agree to hold harmless for all claims, liabilities, costs, expenses, damages or stolen merchandise which may result from the operation of my booth or other event related activities.

Signature: _____ Date: _____